



# PARKHURST STATE SCHOOL

## Parents and Citizens' Association

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## ANNUAL GENERAL MEETING MINUTES – 27/03/2019

<b>Chairperson</b>	Ashley Welfare/Lyle Walker	<b>Date and Time</b>	27 <sup>th</sup> March 2019, opened 5.45 p.m.
<b>Venue</b>	The Zone	<b>Minute Taker</b>	Olivia Todman
<b>Attendees</b>	Anne Maree Comiskey, John Weatherall, Amanda Woodeson, Julie Woods, Jason Bray, Dayle Bray, Amanda Knipler, Kristie Eldridge, Byron Eldridge, Ashley Welfare, David Walker, Stuart Rafferty, Kelly Buckton, Lucy Moore, Marika Taylor, Narelle Whitfield, Hayley Weeks, Hannah Seeney, Megan Olive, Ashley Welfare, Julie Woods, Lyle Walker, Di Stace, Olivia Todman.		
<b>Apologies</b>			
<b>Guests</b>			
<b>Presentations</b>	Ashley Welfare - introduction		

### Confirmation of previous minutes

Minutes of last meeting confirmed and accepted O. Todman seconded J Woods

### Business arising from previous minutes

<i>Details of Discussions</i>	<i>Actions</i>	<i>Responsible Officer</i>	<i>Timeframe</i>	<i>Outcome</i>
Reading eggs				

### Correspondence

<b>Inward</b>	<i>Applications for Tuckshop convenor</i>
<b>Outward</b>	Nil

### Business Arising from Correspondence

Tuckshop convenor moved to General Business				
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### Election of Officers/Executive Committee

<p><b>All positions cleared</b> Chairperson: L Walker</p> <p>President nominations; Byron Eldridge nominated by Kristie Eldridge Ashley Welfare nominated by O. Todman – accepted (secret written ballot conducted) Ashley – President Byron – Vice President</p>				
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Secretary - O Todman nominated by M Taylor 2nd by A Woodeson Accepted Treasurer – Narelle Whitfield nominated and 2nd by O Todman Accepted QCPC representative – Marika Taylor nominated, 2 <sup>nd</sup> Di Stace, M Taylor accepted  Meeting returned to Ashley Welfare to chair				
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**Confirmation of Executive Decisions**

1. \$10 student contribution	Moved A Welfare	2 <sup>nd</sup> J Bray		
2. Confirm Reading eggs support (50%)	Moved O Todman	2 <sup>nd</sup> D Bray		
3. Appointment of auditor – Swaffield and Shanahan accounting	Moved A Welfare	2 <sup>nd</sup> D Stace		
4. Tuckshop Convenor	To be confirmed O Todman and M Welfare to continue			
5. Uniform Convenor	Forms to be signed by executive committee			
6. Bank Signatures	Change meetings from 3 <sup>rd</sup> Tuesday of month or 2 <sup>nd</sup> Tuesday of month. Moved A Woodeson	2 <sup>nd</sup> D Bray		
7. Constitution confirmed				

**Treasurer’s Report**

1. Attached
2. Auditor’s report - attached

**Principal’s Report**

Attached

**General Business**

<ol style="list-style-type: none"> <li>1. Volunteer roster.</li> <li>2. Tuckshop 3 days a week</li> <li>3. Online – ordering</li> <li>4. Cash register discussed</li> <li>5. Possible subcommittee for tuckshop implementation</li> <li>6. Amy from smart choices – CLOST convenor course</li> <li>7. Executive – aim to open in week 2</li> <li>8. Convenor and treasurer to deliver a report at end of semester to decide on success</li> </ol>	Olivia and Kristie to work on.			
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**Applications for Membership 2019**

Anne Maree Comiskey, John Weatherall, Amanda Woodeson, Julie Woods, Jason Bray, Dayle Bray, Amanda Knipler, Kristie Eldridge, Byron Eldridge, Ashley Welfare, David Walker, Stuart Rafferty, Kelly Buckton, Lucy Moore, Marika Taylor, Narelle Whitfield, Hayley Weeks, Hannah Seeney, Megan Olive.

<b>Next Meeting</b>	<b>14<sup>th</sup> May 2019.</b>	<b>Meeting Closed</b>	<b>6.45pm</b>
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