

# **MONTHLY GENERAL MEETING – 14/05/2019**

Chairperson	Ashley Welfare Date and Time 14/05/19		14/05/19 at 6.30 p.m.	
Venue	Zone 21	Minute Taker	er Olivia Todman	
Attendees	O. Todman, N. Whitfield, K. Hiron, B. Eldridge, A. Knipler, L. Moore, L. Walker,			
	D. Bray, C. Case, A. Welfare.			
Apologies	J. Bray, M. Welfare			
Guests	Nil			
Presentations	Nil			

#### **Confirmation of Previous Minutes** Moved:

N Whitfield

Seconded: D Bray

Business Arising from Previous Minutes				
ltem	Action/s	<b>Responsible Officer</b>	Timeframe	Outcome
1. Volunteers	Drive and promotion to	Olivia	Next	
	continue		meeting	

Co	Correspondence			
Inwards		Outwards		
1.	Brochure – Felton industries (outdoor	1.	Emails to unsuccessful applicants of	
	furniture)		Tuckshop Position	

#### **Business Arising from Correspondence**

1. Bills to pay moved A Welfare Seconded : Lucy Moore

Confirmation of Executive Decisions			
1.	Tuckshop Convenor employed – Charmaine Case	Moved: B Eldridge Seconded: D Bray	
2.	Payment of Charmaine's Blue Card Application	Moved: L Moore Seconded: O Todman	

Treasurer's Report	
Tabled and attached	

### **Principal's Report**

Tabled and attached

## Uniform Shop Report

Need to discuss Prep Shirts – General Business

#### **Tuckshop Report**

More volunteers

## **Fundraising Report**

Mother's Day Parkhurst Raffles

Ge	eneral Business				
lte		Action/s	Responsible Officer/s	Timeframe	Outcome
1.	Updating bookkeeping system to meet requirements	Research and advice from auditor to subscribe to simplest MYOB \$24 a month	Narelle	By September	Moved: O Todman Seconded: B Eldridge
2.	Additional Debit Card for society account	Decided not to get another one.			
3.	Quality of Prep Shirts	Investigate other options	Olivia and Michelle	Next meeting	
4.	Preparation for Week Six Disco				
5.	Under 8s Day Activities contribution	Anne Kerley asked for \$200 contribution on behalf of school			Moved to agree: B Eldridge Seconded: A Welfare.
6.	Sports Day 12/06/19				
	Menu Volunteers Set up	Ash, Charmaine, etc Olivia			
7.	Voluntary Contribution Prgram	Are we happy to put it out again? Vouchers as prize			Moved: L Moore Seconded: Narelle Whitfield
8.	Approve New Mmembers	Kerrie Hiron Amy Bosomworth Merri Anderson Janelle Reid Tara McDonald Charmaine Case			Moved: B Eldridge Seconded: A. Welfare
9.	Rockhampton Touch Football Junior Season	Expressions of interest for coaches, coordinators and players	Ash	Next Meeting	

Next MeetingTuesday June 11th 2019Meeting Closed7:45 p.m.

President's Signature

Date